

FAMILY BANK LIMITED

SUPPLIER PREQUALIFICATION NOTICE 2024-2025

Family Bank Limited (FBL) is a locally incorporated financial Bank which commenced its operations in 1984 as a Building Society before it converted to a fully-fledged commercial bank operating under the name of Family Bank Limited with effect from 1st May 2007. The Bank is regulated by the Central Bank of Kenya.

Family Bank invites applications from interested, competent and eligible firms for prequalification for the under listed categories of goods, services and works for the period 2024 - 2025.

NO	CATEGORY DESCRIPTION
SECTION A: SUPPLY OF GOODS	
1	Supply of general stationery
2	Supply of printed stationery
3	Supply of ATM and transaction receipt printer stationery (pre-printed receipt rolls and other stationery)
4	Supply of newspapers, periodicals and magazines
5	Supply of fresh milk
6	Supply of drinking water and water dispensers
7	Supply of clean water (bowzers)
8	Supply of office furniture, furnishings and fittings
9	Supply of rubber stamps and company seals
10	Supply of staff ID cards accessories - branded lanyards, staff ID card holders, blank printable RFID cards, blank non-RFID printable cards
11	Supply of asset tagging bar codes and provision of tagging services
12	Supply and maintenance of air conditioners
13	Supply and service of firefighting equipment, fire alarms and fire detection services
14	Supply and leasing of computers, laptops and computer accessories
15	Supply of cameras, scanners, laserjet toners, dot, matrix ribbons, TVs and other computer accessories
16	Supply of computer software and licenses (Gold Partners and above) e.g. Microsoft office
17	Supply and maintenance of telecommunication equipment (routers, PBAX etc.)
18	Supply and installation of WAN, LAN networking systems and materials
19	Supply, installation and service of generators
20	Supply and installation of power backup systems (inverters, stabilizers, AVR'S and UPS)
21	Supply, leasing and maintenance of photocopiers and printers
22	Supply, leasing and maintenance of note counters, note sorters and note detectors
23	Supply and servicing of ATM, POS/PDQ and EMV card printing machines
24	Supply of seals, paper bags, bags for cash-in-transit, canvas mail bags with metallic D-locks and repair of canvas mail bags
25	Supply of branded promotional materials, tents, mail bags and flexi banners
26	Supply and maintenance of safes, fire resistant cabinets and strong room doors
27	Supply, installation and maintenance of lifts and elevators
28	Supply of LPG, fuel cards and motor vehicle fuel (petrol and diesel)
29	Supply of sanitary bins, toilet papers and air freshener dispensers
30	Supply, leasing and maintenance of cheque scanning machines
31	Supply of motor vehicle spare parts
SECTION B: PROVISION OF SERVICES	
32	Provision of building contractors and civil works
33	Repair and maintenance of buildings

NO	CATEGORY DESCRIPTION
34	Provision of consultancy services (architects, quantity surveyors and engineers, MEP engineers)
35	Provision of structural engineers
36	Provision of electrical services and maintenance of electrical equipment
37	Provision of security guarding services
38	Provision of transport, car leasing, truck and car hire services
39	Provision of repair and maintenance of motor vehicle
40	Provision of repairs, maintenance and servicing of ICT hardware
41	Provision of structural cabling services
42	Provision of fumigation and pest control services
43	Provision of professional cleaning services
44	Provision of travel agency and air ticket services
45	Provision of plumbing and drainage services
46	Provision of cash in transit services - CIT
47	Provision of shipping, clearing and forwarding agents services
48	Provision of corporate branding and signage services
49	Provision of security documents printing services (MICR)
50	Provision of car tracking services
51	Provision of furniture repair services
52	Provision of graphic design services
53	Provision of advertising services
54	Provision of events management services
55	Provision of photography and video services
56	Provision of catering and tea services
57	Provision of garbage collection services
58	Provision of professional relocation of household items for staff services
59	Provision of crime scene management and forensic investigation services
60	Provision of lease and maintenance of intruder alarm systems
61	Provision of lease and maintenance of CCTV systems
62	Provision of lease and maintenance of access control and biometric systems
63	Provision of digital marketing services
64	Provision of courier and parcel services
65	Provision of hotel bookings accommodation, conferencing and training facilities
66	Provision of archiving services
67	Provision of occupational health and safety audit and training services
68	Provision of document disposal services
69	Provision of experiential marketing services, roadshows, merchandising, direct marketing, activations
70	Provision bulk SMS services
71	Provision of HR consultancy services (employee satisfaction, staff recruitment, vetting or background checks and various consultancy services, ESOP, OHI, etc.)
72	Provision of internet services - fibre and wireless
73	Provision of website design and maintenance services
74	Provision of ICT consultancy (ICT strategy development, ICT security policies and software solutions)
75	Provision of market research services
76	Provision of credit referencing services

NO	CATEGORY DESCRIPTION
77	Provision of debt collection services
78	Provision of auctioneering services
79	Provision motor vehicle valuation services
80	Provision of land valuation services
81	Provision of property, facilities management and valuation services
82	Provision of collateral management services
83	Provision of legal services
84	Provision of risk management and compliance consultancy services
85	Provision of ESG consultancy services
86	Provision of energy and electromechanical audits
87	Provision of asset identification and verification services
88	Provision of external facade cleaning services
89	Provision of private security investigation services
90	Provision of certified document and handwriting examination services
91	Provision of learning and development (training) services
92	Provision of Human Resource Information System (HRIS)
93	Provision of salary survey services
94	Provision of recruitment services (job advertisements, head hunting etc.)
95	Provision of data centre Co-Location services
96	Provision of annual tax consultancy and advisory services
97	Provision of business consulting services for strategy review and development
98	Provision of NTSA agency services
99	Provision of skip trace services
100	Provision of Public Relations (PR) and crises management services.

The prequalification exercise will be conducted online via:



Tendersure™ platform is secure, transparent and provides an efficient prequalification process. Interested suppliers may access and register on www.tendersure.africa under the "Available Jobs" tab. Access to the prequalification will be granted upon payment of a nonrefundable fee of KES 4,000.00 per category. All payments will be made online via M-PESA, Visa Card and MasterCard amongst others. The online prequalification exercise closes on **1st March 2024 at 10pm EAT**.

In case of any inquiry kindly contact us at help@tendersure.africa or +254 709 557 000.

All existing suppliers are required to participate alongside prospective suppliers in order to be evaluated and considered.

All participants who duly complete the prequalification process online will be notified of the outcome.

Only prequalified firms will be requested to provide competitive quotations for goods/services listed above as and when needed. Family Bank Limited (FBL) reserves the right to accept or reject any bid in whole or part at its discretion.



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